

2009-2010 Capitol School Elementary Contract

The Capitol School offers two alternatives for payment of tuition. Please mark your choice:

● **Alternative I** – The parents/guardians pay the annual tuition in one lump sum payment due July 1, 2009.

● **Alternative II** – The parents/guardians pay the tuition monthly by credit card or check. Ten monthly payments of \$799 will start on July 1. In addition, this monthly pay plan requires the purchase of Tuition Refund Insurance. In an effort to avoid an increase in tuition when all of our operating expenses continue to mount, the Tuition Refund insurance plan is mandatory so that we can plan our 2009-10 academic budget. Please review the attached brochure from DEWAR. The fee of \$158 also includes Tuition Continuation Insurance payable if a parent dies during the school year.

Tuition Insurance: \$158.00 (required for monthly payment plan & open to those who pay in full on 7-1-09)

The tuition refund insurance is offered by A.W.G. DEWAR, INC., Quincy, MA. See the attached information if you plan to pay monthly. This cost is the equivalent of adding \$15.80 to each month's payment and offers protection for the parent's investment.

Other Terms and Conditions of Enrollment

School Year – Please complete the attached parent questionnaire to help us determine your needs for the 2009-10 calendar.

Alabama Immunization Card – This blue health card or a religious waiver *must* be on file in the school office no later than the first day of class in order for any student to attend The Capitol School.

Admission Policy & Handbook – All students entering The Capitol School must comply with admission policies, rules, and handbooks as established by school administration. It is acknowledged that terms of said handbooks do not establish any duties or binding obligations which must be adhered to by The Capitol School, but sets forth general policies and rules intended to create discipline and order.

Friday After-School Care – School dismisses on Fridays at 2:30 p.m. to allow a time and place for teachers and parents to confer in the child's room. Arrangements can be made for a limited number of children to receive after-school care on site. Please register for this service at the beginning of the school year & prepay for the thirty-four Fridays of the 2009-10 academic year. We can accept children for occasional Friday care at \$10 per Friday if space permits and reservations are made.

Payment of \$340 reserves my child's place.

Note: 15% discount for prepayment (attached) of \$290.00

Counselor Services – The Capitol School offers a weekly Advisory Class, a small group counseling program, designed to enhance the intrapersonal and interpersonal abilities of each child, two areas of multiple intelligence described by Dr. Howard Gardner. The counselor or teachers will inform parents of any harmful behaviors they observe.

Parent Service Commitment – The Capitol School is a partnership of school & family. Parents/guardians agree to contribute one hour per week (36 hours per year) as a volunteer of The Capitol School. This time may be contributed weekly, monthly, or accrued during one or more periods each year. Each parent is responsible for keeping a log of hours worked. A fee of \$15.00 per hour will be assessed for each hour not worked prior to May 7, 2010.

Parent/Teacher Communication – Required parent-teacher conferences are held in August, October and March. Additional conferences can be scheduled as needed on Friday afternoons or at other times convenient for parents' schedules. An email mailing list will be used to facilitate communication between parents and faculty.

P.T.A. – To achieve 100% membership in our P.T.A., this year's membership fee of \$25 is included in the school's Registration Fee. Attendance at P.T.A. counts toward volunteer hours. Reservations can be made in each cluster for our annual meetings:

- August Pizza Picnic to meet faculty and families of students
- November Thanksgiving Dinner with Wax Museum
- February International Dinner with passports to countries
- May Picnic on Capitol Park following Field Day
- May Graduation

Attorney Fees – In the event that any student, parent/guardian shall institute a legal action, whether in law or equity, in which The Capitol School is a named defendant, and is determined by a judge, jury, arbitrator, or other person or entity of competent jurisdiction to be free from liability, the party(s) who alleged liability on behalf of The Capitol School shall pay all court costs and attorney's fees incurred by the school.

Limitation of Liability – It is impractical to establish with any accuracy the actual damages, if any, which may be proximately caused by the failure on the part of The Capitol School to perform any of its obligations herein or any duty required of it by statute, common law, or other. Should The Capitol School be found liable for damage, loss, injury, or other due to any action or failure to act by any person affiliated with or under the control of The Capitol School, the school's liability shall be limited to a sum equal to \$250.00 as agreed upon damages (and not as a penalty), in law or equity, as the exclusive remedy. This provision shall apply if loss, damage, injury, irrespective of cause or origin, results directly or indirectly to person or property.

Entire Agreement – This Agreement constitutes the entire agreement between The Capitol School and the undersigned, and supersedes all prior discussions, negotiations, and agreements between the parties, whether oral or written. The Capitol School shall not be bound by any understanding, agreement, promise, or representation concerning any matter, whether expressed or implied, not specified herein.

The Capitol School's federal ID# – 63-1096935

Parents' Initials - I have read the second page and agree to the terms outlined.